



Shri. ShivajiShikshanPrasarak, Mandal's

## SHIVAJI COLLEGE, HINGOLI

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### Cultivating Fairness and Support: A Report on Shivaji College, Hingoli's Examination Processes

#### Introduction:

Shivaji College, Hingoli (SCS) is committed to creating a supportive academic environment where fairness, transparency, and continuous improvement are paramount. A key aspect of this commitment is the robust examination-related grievance redressal system and a multifaceted approach to internal assessments. This report outlines the initiatives in place to ensure equitable evaluation practices and effective handling of grievances, highlighting our dedication to enhancing student learning and development.

#### Aims and Objectives

##### Grievance Redressal:

- Establish a Dedicated Committee: Form a specialized committee comprising experienced faculty and administrative staff to address examination-related grievances promptly and impartially.
- Provide Clear Channels for Grievances: Ensure students have access to straightforward methods for submitting grievances concerning both internal and external examinations.
- Streamline the Grievance Process: Implement a structured process with defined timelines for resolving grievances, ensuring timely and efficient handling of issues.

##### Internal Assessments:

- Transparent Assessment System: Develop a well-defined and transparent system for internal assessments that supports student learning and development.
- Accessible Assessment Records: Provide students with easy access to their internal assessment records, ensuring transparency in the evaluation process.
- Diverse Assessment Methods: Employ a variety of assessment methods to accommodate different learning styles and skills, fostering a comprehensive evaluation of student performance.
- Effective Communication: Clearly communicate assessment criteria, regulations, and deadlines to all stakeholders to ensure understanding and compliance.

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## Grievance Redressal System:



- **Committee Oversight:** A dedicated committee, consisting of experienced faculty and administrative staff, oversees the grievance redressal process to ensure impartiality and efficiency.
- **Submission Channels:** Students can submit grievances through various channels, including requests for answer sheet photocopies, reevaluation forms, and rechecking applications.
- **Timely Resolution:** Grievances are submitted in writing and forwarded to the affiliating university within specified deadlines, ensuring timely resolution.
- **Communication:** Information about the grievance procedure and deadlines is disseminated through multiple channels, including notice boards and WhatsApp groups, to promote transparency and awareness.

## Internal Assessments

- **Semester System and CBCS:** The College follows a semester system (CBCS) with two internal exams scheduled per semester, as per the affiliating university's calendar.
- **Transparency and Access:** Internal answer scripts are available for review upon request, and students have access to their assessment records maintained by respective subject teachers.
- **Consolidated Marks:** The examination cell consolidates marks, with oversight provided by the principal and examination in-charge to ensure accuracy and fairness.
- **Continuous Assessment:** A range of assessment methods is employed throughout each semester to support ongoing student development.

## Assessment Methods

- **Internal Tests and Practical Assessments:** Conduct two internal tests alongside practical courses, aligned with university-prescribed experiments.
- **Non-Academic Evaluations:** Participation in co-curricular and extracurricular activities, including student welfare, professional societies, cultural clubs, and sports, contributes to the overall assessment.
- **Project Work:** Mini-projects and major projects are reviewed by internal guides, project coordinators, and department heads.
- **Diverse Evaluation Methods:** Faculty members utilize various evaluation methods, such as surprise tests, unit tests, assignments, presentations, spoken and written exams, open-book exams, and team-based assessments, to cater to diverse learning styles and enhance performance.

  
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## **Transparency and Communication**

- **Evaluation Process Details:** Information about the evaluation process, regulations, curriculum, and syllabus for all programs is readily available on the college website and notice boards.
- **Attendance and Passing Marks:** Minimum attendance requirements and passing marks for internal assessments are clearly communicated during orientation programs for new students and shared with both students and parents.

**Conclusion:** Shivaji College, Hingoli, remains steadfast in its commitment to a transparent and efficient examination grievance redressal system and a multifaceted approach to internal assessments. These practices foster a supportive and equitable learning environment, promoting accountability and continuous improvement within the institution and ultimately supporting student success.

  
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